

## Swarnamoyee Jogendranath Mahavidyalaya

Amdabad, Nandigram, Purba Medinipur, PIN-721650  
[www.sjmahavidyalaya.in](http://www.sjmahavidyalaya.in) Email: [sjmahavidyalaya@gmail.com](mailto:sjmahavidyalaya@gmail.com)

Notice No. SJM/IQAC/1/2023-2024

Date: 10.07.2023

A meeting of the IQAC will be held on 21.07.2023 at 2.30 pm. in the Principal's chamber to discuss the following agenda-

1. Confirmation of the minutes of the previous meeting,
2. Induction Meeting for the students of 1<sup>st</sup> semester
3. Teachers' Day observation
4. Celebration of 10<sup>th</sup> College Foundation Day (16.09.2023)
5. Formation of Swarnamoyee Jogendranath Mahavidyalaya Alumni Association
6. Noting and reporting the completion of the FIP/RC/STC/FDP in the session of **2022-2023**
7. To note and approve the **Action Taken Report** as resolved in previous meeting, dated 20.01.2023
8. To note and approve the **Action Taken Report** as resolved in previous meeting, dated 06.06.2023
9. Miscellaneous

All members are requested to remain present in the meeting.

1. Dr. Swapan Kumar Mishra (Principal of Mugberia Gangadhar Mahavidyalaya)
2. Sri Amrit Ranjan Acharya (Retired Headmaster)
3. Sri Dwijashish Bhoomik (S.J.Institute for Educational Research and Social welfare)
4. Sri Sanjit Debnath (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
5. Dr. Durba Basu (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
6. Mrs. Hiya Chatterjee (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
7. Sri Subrata Bera (Senior Clerk of Swarnamoyee Jogendranath Mahavidyalaya)

*Prasad Ranjan Chakrabarti*  
10.07.2023  
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

I - Q - A - C  
Co-ordinator  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*  
(Dr. Ratan Kumar Samanta)  
The Principal and Chairman

Principal  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

|                        |            |
|------------------------|------------|
| মিটিং নং / Meeting No. | 16         |
| তারিখ / Date           | 21.07.2023 |

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

|             |                      |
|-------------|----------------------|
| স্থান Place | Principal's Chamber. |
| সময় Time   | 2.30 pm              |

|                                |        |
|--------------------------------|--------|
| ১১১. Ratna K. Samanta          | ১১১৮.  |
| ১১২. Prasad Ranjan Chakrabarti | ১১১৯.  |
| ১১৩. Anurag Ranjan Chakrabarti | ১১১১০. |
| ১১৪. Subrata Bera              | ১১১১১. |
| ১১৫. Sanjit Debnath            | ১১১১২. |
| ১১৬. Shikha Chatterjee         | ১১১১৩. |
| ১১৭. Divyanshu Bhattacharya    | ১১১১৪. |

|         |
|---------|
| ১১৫।15. |
| ১১৬।16. |
| ১১৭।17. |
| ১১৮।18. |
| ১১৯।19. |
| ১২০।20. |
| ১২১।21. |

নং / No. রেজল্যুশন / Resolution Adopted

Minutes of the Meeting of the IQAC

Date : 21.07.2023

Time : 2.30 pm

Venue : Principal's chamber

The Principal and Chairman of the IQAC takes the chair and the meeting starts.

**Agendum-1:** Confirmation of the minutes of the previous meeting

**Resolution:** The resolution of the previous meeting are read and after a brief discussion confirmed.

**Agendum-2:** Induction Meeting for the students of 1<sup>st</sup> semester

**Resolution:** Classes of 1<sup>st</sup> semester is going to start on 01.08.2023. Since, the students of 1st semester are freshers, it is resolved that the Hon'ble Principal be requested to organize an induction meeting to acquaint the freshers with the rules, regulations and overall environment of the college.

**Agendum-3:** Teachers' Day observation

**Resolution:** Resolved that N.S.S. Unit, Kanyashree Club, Cultural Committee will organize the Teachers' Day programme on that day, i.e. 05.09.2023 in collaboration with the IQAC of the college. The IQAC request the above mentioned committees to submit a report of the event to the Principal as early as possible.

**Agendum-4:** College Foundation Day observation (16.09.2023)

**Resolution:** Unanimously decided that the cultural sub-committee of the college will be conduct the event. and IQAC will be given every possible support to the committee.

**Agendum-5:** Formation of Swarnamoyee Jogendranath Mahavidyalaya Alumni Association

**Resolution :** Principal be requested to take necessary steps for structuring the Alumni Association of our college

**Agendum-6:** Noting and reporting the completion of the **FIP/RC/STC/FDP** in the session of **2022-2023**

**Resolution :** List of the teachers session-wise, participated in the Faculty Induction Programme(FIP), Refresher Course(RC), FDP, etc in the session of **2022-2023(01.06.2022-31.05.2023)**.

| Sl No. | Name of the Teacher           | Course                    | Duration of the course   | Universities/Colleges/Institutions                                   |
|--------|-------------------------------|---------------------------|--------------------------|----------------------------------------------------------------------|
| 1.     | Dr. Parimal Mandal            | Short Term Course         | 03.08.2022 to 09.08.2022 | HRDC, Kumaun University, Nainital                                    |
| 2.     | Dr. Prasad Ranjan Chakrabarti | 7 Day national E-Workshop | 05.08.2022 to 11.08.2022 | Vidyasagar University, Midnapore                                     |
| 3.     | Narugopal Das                 | 7 Day national E-Workshop | 05.08.2022 to 11.08.2022 | Vidyasagar University, Midnapore                                     |
| 4.     | Shri Sanjit Debnath           | Refresher Course          | 22.08.2022 to 06.09.2022 | Dr. Babasaheb Ambedkar Marathwada University Aurangabad, Maharashtra |
| 5.     | Shri Dipankar Sarkar          | Refresher Course          | 28.01.2023 to 10.02.2023 | Guru Nanak Dev University, Amritsar                                  |

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

**Agendum-7:** To note and approve the **Action Taken Report** as resolved in previous meeting, dated 20.01.2023

**Resolution :**

| Sl. No. | Action Taken Report                                                                                                                                     |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | <b>Resolution :</b> International Mother Language Day Celebration<br><b>Action Taken :</b> Celebrated on 21.02.2023                                     |
| 2.      | <b>Resolution :</b> Special Lecture Programme on Artificial Intelligence Application<br><b>Action Taken :</b> Lecture Programme organized on 21.03.2023 |

**Agendum-8:** To note and approve the **Action Taken Report** as resolved in previous meeting, dated 06.06.2023

**Resolution :** Analysis of feedback collected from students and their parents.

**Action Taken :**

All HODs have called departmental meetings in which feedback collected from students and their parents has been thoroughly discussed. Then the minutes have been submitted to the Honourable Principal of our college for overall performance of the faculty.

**Agendum-9:** Miscellaneous

**Resolution :** Prof. Hiya Chatterjee raised the issue of purchasing Sanitary Vending machine and Prof. Sanjit Debnath raised the issue of Journal Subscriptions. After careful discussion the proposal of instalment of Sanitary Vending machine and purchase of Journal Subscriptions will be sent to the college authority.

The meeting comes to an end with a vote of thanks to and from the chair.

*Prasad Ranjan Chakrabarti*  
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

1-Q-A-C  
Co-ordinator  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*  
21.07.2023  
(Dr. Ratan Kumar Samanta)  
The Principal and Chairman

Principal  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

# Swarnamoyee Jogendranath Mahavidyalaya

Phone: 7908040652/7501133806

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Notice No. SJM/IQAC/2/2023-2024

Date: 14.09.2023

A meeting of the IQAC will be held on 22.09.2023 at 3.30 pm. in the Principal's chamber to discuss the following agenda-

1. Confirmation of the minutes of the previous meeting,
2. Discussion of the End Sem. result of the 6<sup>th</sup> semester
3. Celebration of Annual Cultural Function and Prize Distribution Ceremony for the session 2023-24
4. To note and approve Action Taken Report on the minutes of the meeting of, dated 21.07.2023
5. To record and approve Action Taken Reports on the basis of recommendations by the Academic and Administrative Auditors(IQAC meeting no. Date: 20.01.2023)
6. To discuss the matter of Environmental/Green Audit
7. Discussion regarding the inclusion of an Alumni member and a student representative in the IQAC
8. Miscellaneous

All members are requested to remain present in the meeting.

1. Dr. Swapan Kumar Mishra (Principal of Mugberia Gangadhar Mahavidyalaya)
2. Dr. Dipak Ranjan Mandal (Honourable Vice-Chancellor, S.K.B.U. & DPI, Govt. of WB)
3. Sri Amrit Ranjan Acharya (Retired Headmaster)
4. Sri Dwijashish Bhounik (S.J.Institute for Educational Research and Social welfare)
5. Sri Sanjit Debnath (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
6. Dr. Durba Basu (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
7. Mrs. Hiya Chatterjee(Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
8. Sri Subrata Bera(Senior Clerk of Swarnamoyee Jogendranath Mahavidyalaya)

*Prasad Ranjan Chakrabarti*  
14.09.2023  
(Mr. Prasad Ranjan Chakrabarti)

**IQAC Coordinator**

I - Q - A - C  
Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*

(Dr. Ratan Kumar Samanta)

**The Principal and Chairman**

Principal  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

|                        |            |
|------------------------|------------|
| মিটিং নং / Meeting No. | 17         |
| তারিখ / Date           | 22.09.2023 |

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

|             |                     |
|-------------|---------------------|
| স্থান Place | Principal's Chamber |
| সময় Time   | 2.30 pm             |

|          |          |         |
|----------|----------|---------|
| ১। ১। ১। | ৮। ৮। ৮। | ১৫। ১৫। |
| ২। ২। ২। | ৯। ৯। ৯। | ১৬। ১৬। |
| ৩। ৩। ৩। | ১০। ১০।  | ১৭। ১৭। |
| ৪। ৪। ৪। | ১১। ১১।  | ১৮। ১৮। |
| ৫। ৫। ৫। | ১২। ১২।  | ১৯। ১৯। |
| ৬। ৬। ৬। | ১৩। ১৩।  | ২০। ২০। |
| ৭। ৭। ৭। | ১৪। ১৪।  | ২১। ২১। |

|          |                                |
|----------|--------------------------------|
| নং / No. | রেজল্যুশন / Resolution Adopted |
|----------|--------------------------------|

Minutes of the Meeting of the IQAC

Date : 22.09.2023

Time : 2.30 pm

Venue : Principal's chamber

The Principal and Chairman of the IQAC takes the chair and the meeting starts.

**Agendum-1:** Confirmation of the minutes of the previous meeting

**Resolution:** The resolution of the previous meeting are read and after a brief discussion confirmed.

**Agendum-2:** Discussion regarding the End Sem. result of 2023

**Resolution:** The IQAC takes note of the 6<sup>th</sup> Semester (2022-2023) result published on 30.08.2023 and record the following data. Summary-

### RESULT

#### 6<sup>th</sup> Semester Examination – 2023

#### B.A. & B.Sc. (Hons. & General)

#### CBCS Pattern

| Subject / Stream  | Total Students Appeared | Passed | Fail | SR | Above 50%<br>-----<br>Below 60% | Above 60% | Highest CGPA | Lowest CGPA | Passed (%) |
|-------------------|-------------------------|--------|------|----|---------------------------------|-----------|--------------|-------------|------------|
| Bengali (Hons.)   | 17                      | 17     | 0    | 0  | 0                               | 17        | 9.14         | 7.24        | 100%       |
| Education (Hons.) | 25                      | 25     | 0    | 0  | 0                               | 25        | 9.35         | 7.49        | 100%       |
| English (Hons.)   | 15                      | 15     | 0    | 0  | 0                               | 15        | 8.39         | 6.49        | 100%       |
| Sanskrit (Hons.)  | 5                       | 4      | 0    | 1  | 0                               | 4         | 8.27         | 7.66        | 80%        |
| Sociology (Hons.) | 2                       | 2      | 0    | 0  | 0                               | 2         | 8.80         | 8.52        | 100%       |
| Geography (Hons.) | 14                      | 14     | 0    | 0  | 0                               | 14        | 9.56         | 7.52        | 100%       |
| B.A. General      | 7                       | 7      | 0    | 0  | 0                               | 7         | 8.00         | 6.93        | 100%       |
| B.Sc. General     | Nil                     | Nil    |      |    |                                 |           |              |             |            |
| Total             | 85                      | 84     | 0    | 1  | 0                               | 84        | 9.56         | 6.49        | 98.82 %    |

#### Department wise Highest Percentage

- 1) Suchismita Bera (Bengali Department) = 85.57 %
- 2) Deblina Kar (Education Department) = 87.84 %
- 3) Rita Manna (English Department) = 78.05 %
- 4) Somashree Maity (Sanskrit Department) = 76.57 %
- 5) Tina Samanta (Sociology Department) = 83.57 %
- 6) Susmita Giri (Geography Department) = 90.52 %
- 7) Dipsikha Pramanik (B.A. General) = 75.58 %

Total Students Appeared = 85

Passed = 84

Fail = 01

Passed (%) = 98.82 %

The academic committee has informed the IQAC about its discussion on the students' performance in the final Semester. The overall performance of the students is satisfactory, and the IQAC requests the Academic Sub-Committee to take appropriate measures for improvement of the present students' academic performance. IQAC request the Principal to honour the meritorious students by awarding the department toppers of the college with prizes and certificates on the Annual Prize Distribution Ceremony.

**Agendum-3:** Celebration of Annual Cultural Function and Prize Distribution Ceremony for the session 2023-24

**Resolution:** Unanimously decided that the Annual Cultural Function and Prize Distribution Ceremony for the session 2023-24 will be Held on 22.12.2023 in collaboration with the Alumni Association.

**Agendum-4:** To note and approve **Action Taken Report** on the minutes of the meeting of, dated 21.07.2023

**Resolution:**

| Sl No. | Resolution                                                                       | Action Taken                                                                                                                                        |
|--------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Induction Meeting for the students of 1st semester(Session 2023-24)              | Induction Meeting held on 01.08.2023 at 11am                                                                                                        |
| 2.     | Teachers' Day observation                                                        | Observed and report submitted to the Principal                                                                                                      |
| 3.     | College Foundation Day observation(16.09.2023)                                   | Observed on 16.09.2023. Cultural Programme and Tree Plantation has also been took place                                                             |
| 4.     | Formation of Swarnamoyee Jogendranath Mahavidyalaya Alumni Association           | Swarnamoyee Jogendranath Mahavidyalaya Alumni Association has been registered on 07.08.2023 under the West Bengal Societies Registration Act, 1961. |
| 5.     | i) Purchase of Journal Subscriptions<br>ii) Purchase of Sanitary Vending machine | Not purchased due to lack of funds                                                                                                                  |

**Agendum-5:** To record and approve Action Taken Reports on the basis of recommendations by the Academic and Administrative Auditors(IQAC meeting no. Date: 20.01.2023)

**Resolution:** The following actions have been taken till date

1. Teachers' feedback collected and analyzed as recommended by auditors.
2. Introduced Academic Calendar with test schedules of Continuous Class Assessment and various observation days.
3. Teaching plan during the commencement of each semester has been communicated to the students through the college website
4. Question bank uploaded in the college website
5. The college has modified its Vision and Mission in compliance with the goal of NEP 2020
6. College has involved various stakeholders in the planning, execution and review of the college activities.

**Agendum-6:** To discuss the matter of Environmental/Green Audit

**Resolution:** Resolved that the Environmental/Green Audit for the session 2021-22 & 2022-23 will be conducted by the authorized personals. It is also unanimously decided that Dr Apurba Ratan Ghosh, Prof. & Head, Department of Environmental Science, University of Burdwan, Dr Dipak Kr. Tamili, Principal, Egra Sarada Shashibhusan College and Dr Ashok Kanti Sanyal, Ex-Chairman, West Bengal Bio-Diversity Board, will be proposed to conduct the said audit. The house requested to the IQAC Coordinator to take the necessary action.

**Agendum-7** Discussion regarding the inclusion of an Alumni member and a student representative in the IQAC

**Resolution-** Shri Mrityunjoy Bera, Secretary of Swarnamoyee Jogendranath Mahavidyalaya Alumni Association, is inducted into the IQAC. Miss Sangita Samanta, student of the 3rd Semester, Department of English, is inducted into the IQAC as a student representative.

**Agendum -8 : Miscellaneous**

**Resolution:** The following **Action Taken Report** is noted and approved

- i) Induction Meeting for the students of 1<sup>st</sup> semester is done on 01.08.2023
- ii) Teachers' Day successfully observed on 05.09.2023
- iii) College Foundation Day observed successfully on 12.09.2023

As there is no such matter to discuss, the meeting comes to an end with a vote of thanks to and from the chair.

*Prasad Ranjan Chakrabarti*  
(Mr. Prasad Ranjan Chakrabarti)

**IQAC Coordinator**  
I - Q - A - C  
Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*B. Kumar Samanta*  
(Dr. Ratan Kumar Samanta)

**The Principal and Chairman**

Principal  
Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

Phone: 7908040652/7501133806

**Swarnamoyee Jogendranath Mahavidyalaya**  
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Notice No. SJM/IQAC/3/2023-2024

Date: 21.03.2024

A meeting of the IQAC will be held on 05.04.2024 at 2.30 pm. in the Principal's chamber to discuss the following agenda-

1. Confirmation of the minutes of the previous meeting,
2. Preparation of the QIM & QnM of SSR
3. Preparation and Submission of the IIQA
4. Fees for submitting the IIQA & SSR
5. To fix the date for meeting with Alumnai.
6. Miscellaneous

All members are requested to remain present in the meeting.

1. Dr. Swapan Kumar Mishra (Principal of Mugberia Gangadhar Mahavidyalaya)
2. Dr. Dipak Ranjan Mandal (Honourable Vice-Chancellor, S.K.B.U. & DPI, Govt. of WB)
3. Sri Amrit Ranjan Acharya (Retired Headmaster)
4. Sri Dwijashish Bhounik (S.J.Institute for Educational Research and Social welfare)
5. Sri Sanjit Debnath (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
6. Dr. Durba Basu (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
7. Mrs. Hiya Chatterjee (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
8. Sri Subrata Bera (Senior Clerk of Swarnamoyee Jogendranath Mahavidyalaya)
9. Sri Mrityunjoy Bera (Secretary, Alumni Association)
10. Miss Sangita Samanta (Students of 4<sup>th</sup> semester, Dept. of English)

*Prasad Ranjan Chakrabarti*  
21.03.2024  
(Mr. Prasad Ranjan Chakrabarti)

**IQAC Coordinator**

**I - Q - A - C**  
**Co-ordinator**

**Swarnamoyee Jogendranath Mahavidyalaya**  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*  
(Dr. Ratan Kumar Samanta)  
The Principal and Chairman

**Principal**  
**Swarnamoyee Jogendranath Mahavidyalaya**  
Amdabad :: Purba Medinipur :: Pin-721650

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

|                        |            |
|------------------------|------------|
| মিটিং নং / Meeting No. | 18         |
| তারিখ / Date           | 05.04.2024 |

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

|               |                     |
|---------------|---------------------|
| স্থান / Place | Principal's Chamber |
| সময় / Time   | 2.30 pm             |

|                                        |                                   |         |
|----------------------------------------|-----------------------------------|---------|
| ১১. <i>Ban</i>                         | ৮। ৮. <i>Amrit Ranjan Acharya</i> | ১৫। ১৫. |
| ২। ২. <i>Prasad Ranjan Chakrabarti</i> | ৯। ৯. <i>Pratibha Bera</i>        | ১৬। ১৬. |
| ৩। ৩. <i>Swapan Kumar Mishra</i>       | ১০। ১০.                           | ১৭। ১৭. |
| ৪। ৪. <i>Swapan Kumar Ghosh</i>        | ১১। ১১.                           | ১৮। ১৮. |
| ৫। ৫. <i>Shiba Chatterjee</i>          | ১২। ১২.                           | ১৯। ১৯. |
| ৬। ৬. <i>Subrata Bose</i>              | ১৩। ১৩.                           | ২০। ২০. |
| ৭। ৭. <i>Sangita Samanta</i>           | ১৪। ১৪.                           | ২১। ২১. |

নং / No. | রেজল্যুশন / Resolution Adopted

Minutes of the Meeting of the IQAC

Date : 05.04.2024

Time : 2.30 pm

Venue : Principal's chamber

The Principal and Chairman of the IQAC takes the chair and the meeting starts.

**Agendum-1:** Confirmation of the minutes of the previous meeting

**Resolution:** The resolution of the previous meeting are read and after a brief discussion confirmed.

**Agendum-2:** Preparation of the QIM & QnM of SSR

**Resolution:** IQAC Coordinator informed that the Criterion-wise data mostly have been collected by the concerned teachers and expects that total progress on SSR will be finished by next one month.

**Agendum-3:** Preparation and Submission of the IIQA

**Resolution:** Unanimously resolved that IQAC Coordinator along with Mr. Sanjit Debnath, IQAC member will prepare the IIQA and they are requested to submit the same by 30.04.2024.

**Agendum-4:** Fees for submitting the IIQA & SSR

**Resolution:** The IQAC Coordinator apprises the Principal of the amount of Rs. 501500.00 to be deposited for submitting the IIQA and Self Study Report (SSR), and requests the Principal to keep the amount at his disposition. The fees structure is as follows-

Fees for IIQA submission: Rs. 29500.00

Fees for SSR submission: Rs. 236000.00

Fees for Peer team visit : Rs. 236000.00

Total: Rs. 501500.00

**Agendum- 5:** To fix the date for meeting with Alumni.

**Resolution:** Resolved that a meeting with the Swarnamoyee Jogendranath Mahavidyalaya Alumni Association on 25.04.2024

**Agendum-6:** Miscellaneous

**Resolution:** As there is no such matter to discuss, the meeting comes to an end with a vote of thanks to and from the chair.

*Prasad Ranjan Chakrabarti*  
05.04.2024  
(Mr. Prasad Ranjan Chakrabarti)

IQAC - Coordinator  
Coordinator



*Ban*

(Dr. Ratan Kumar Samanta)

The Principal and Chairman  
Principal

Swarnamoyee Jogendranath Mahavidyalaya  
Amta, Purba Medinipur, West Bengal

## Swarnamoyee Jogendranath Mahavidyalaya

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[www.sjmahavidyalaya.in](http://www.sjmahavidyalaya.in)

Email: [sjmahavidyalaya@gmail.com](mailto:sjmahavidyalaya@gmail.com)

Notice No. SJM/IQAC/4/2023-2024

Date: 16.05.2024

A meeting of the IQAC will be held on 30.05.2024 at 2.30 pm. in the Principal's chamber to discuss the following agenda-

1. Confirmation of the minutes of the previous meeting,
2. Submission of IIPA
3. Submission of Self-Study Report (SSR)
4. Implementation of online feedback as part of e-governance
5. Miscellaneous

All members are requested to remain present in the meeting.

1. Dr. Swapan Kumar Mishra (Principal of Mugberia Gangadhar Mahavidyalaya)
2. Dr. Dipak Ranjan Mandal (Honourable Vice-Chancellor, S.K.B.U. & DPI, Govt. of WB)
3. Sri Amrit Ranjan Acharya (Retired Headmaster)
4. Sri Dwijashish Bhounik (S.J.Institute for Educational Research and Social welfare)
5. Sri Sanjit Debnath (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
6. Dr. Durba Basu (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
7. Mrs. Hiya Chatterjee(Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
8. Sri Subrata Bera(Senior Clerk of Swarnamoyee Jogendranath Mahavidyalaya)
9. Sri Mrityunjoy Bera (Secretary, Alumni Association)
10. Miss Sangita Samanta (Students of 4<sup>th</sup> semester, Dept. of English)

*Prasad Ranjan Chakrabarti*  
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

I - Q - A - C  
Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*

(Dr. Ratan Kumar Samanta)

The Principal and Chairman

Principal

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

|                        |            |
|------------------------|------------|
| মিটিং নং / Meeting No. | 19         |
| তারিখ / Date           | 30.05.2024 |

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

|               |                     |
|---------------|---------------------|
| স্থান / Place | Principal's Chamber |
| সময় / Time   | 2.30 pm             |

|                                        |                              |         |
|----------------------------------------|------------------------------|---------|
| ১। ১. <i>Banda</i>                     | ১৪। ৪. <i>Subrata Bera</i>   | ১৫। ১৫. |
| ২। ২. <i>Prasad Ranjan Chakrabarti</i> | ১৫। ৫. <i>Pratibha Bera</i>  | ১৬। ১৬. |
| ৩। ৩. <i>Sonit Desai</i>               | ১৬। ৬. <i>Pratibha Bera</i>  | ১৭। ১৭. |
| ৪। ৪. <i>Banda</i>                     | ১৭। ৭. <i>Pratibha Bera</i>  | ১৮। ১৮. |
| ৫। ৫. <i>Pratibha Bera</i>             | ১৮। ৮. <i>Pratibha Bera</i>  | ১৯। ১৯. |
| ৬। ৬. <i>Sangita Samanta</i>           | ১৯। ৯. <i>Pratibha Bera</i>  | ২০। ২০. |
| ৭। ৭. <i>Amrit Ranjan Acharya</i>      | ২০। ১০. <i>Pratibha Bera</i> | ২১। ২১. |
|                                        | ২১। ১১. <i>Pratibha Bera</i> |         |

নং / No. রেজল্যুশন / Resolution Adopted

Minutes of the Meeting of the IQAC

Date : 30.05.2024

Time : 2.30 pm

Venue : Principal's chamber

The Principal and Chairman of the IQAC takes the chair and the meeting starts.

**Agendum-1:** Confirmation of the minutes of the previous meeting

**Resolution:** The resolution of the previous meeting are read and after a brief discussion confirmed.

**Agendum-2:** Submission of IIQA

**Resolution:** The first stage of the Accreditation Process has been successfully completed through the submission of the IIQA, with necessary changes and corrections, on 13.05.2024. The IIQA was accepted on 14.05.2024 and the SSR must be submitted within 45 days from the date of acceptance of the IIQA.

**Agendum-3:** Submission of Self-Study Report (SSR)

**Resolution:** The next stage of the Accreditation Process being the submission of the SSR, the IQAC directs the concerned individuals, i.e. the IQAC Coordinator, the NAAC Coordinator and other members of the IQAC and NAAC Committee to complete the documentation and verification process for timely submission of the SSR.

**Agendum-4:** Implementation of e-governance in feedback Implementation of online feedback as part of e-governance

**Resolution:** Students' and teachers' Feedback for the session 2023-24 has been collected online through the college website. Feedback from the Alumni and the Guardians will be collected offline.

**Agendum-5:** Miscellaneous

**Resolution:** As there is no such matter to discuss, the meeting comes to an end with a vote of thanks to and from the chair.

*Prasad Ranjan Chakrabarti*  
30.05.2024  
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya



*Banda*

(Dr. Ratan Kumar Samanta)

The Principal and Chairman

Principal

Swarnamoyee Jogendranath Mahavidyalaya  
Andahad :: Purba Medinipur :: Pin-721650

Phone: 7908040652/7501133806

## Swarnamoyee Jogendranath Mahavidyalaya

Amdabad, Nandigram, PurbaMedinipur, PIN-721650

[www.sjmahavidyalaya.in](http://www.sjmahavidyalaya.in)

Email: [sjmahavidyalaya@gmail.com](mailto:sjmahavidyalaya@gmail.com)

Notice No. SJM/IQAC/5/2023-2024

Date: 14.06.2024

An urgent meeting of the IQAC will be held today (18.06.2024) at 3.30 pm. in the Principal's chamber to discuss the following agenda-

Agenda: To apply for an extension of the last date of submission of Self Study report for NAAC.

All members are requested to remain present in the meeting.

1. Dr. Swapan Kumar Mishra (Principal of Mugberia Gangadhar Mahavidyalaya)
2. Dr. Dipak Ranjan Mandal (Honourable Vice-Chancellor, S.K.B.U. & DPI, Govt. of WB)
3. Sri Amrit Ranjan Acharya (Retired Headmaster)
4. Sri Dwijashish Bhounik (S.J.Institute for Educational Research and Social welfare)
5. Sri Sanjit Debnath (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
6. Dr. Durba Basu (Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
7. Mrs. Hiya Chatterjee(Asst. Prof. of Swarnamoyee Jogendranath Mahavidyalaya)
8. Sri Subrata Bera(Senior Clerk of Swarnamoyee Jogendranath Mahavidyalaya)
9. Sri Mrityunjoy Bera (Secretary, Alumni Association)
10. Miss Sangita Samanta (Students of 4<sup>th</sup> semester, Dept. of English)

*Prasad Ranjan Chakrabarti*  
14.06.2024  
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

I-Q-A-C  
Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ratan Kumar Samanta*  
(Dr. Ratan Kumar Samanta)  
The Principal and Chairman

Principal

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad :: Purba Medinipur :: Pin-721650

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

|                        |            |
|------------------------|------------|
| মিটিং নং / Meeting No. | 20         |
| তারিখ / Date           | 18.06.2024 |

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

|               |                     |
|---------------|---------------------|
| স্থান / Place | Principal's Chamber |
| সময় / Time   | 3.30 pm             |

|                                     |                         |         |
|-------------------------------------|-------------------------|---------|
| ১। <i>Ran</i>                       | ৮। <i>Pratijya Bera</i> | ১৫। 15. |
| ২। <i>Prasad Ranjan Chakraborty</i> | ৯। 9.                   | ১৬। 16. |
| ৩। <i>Ran</i>                       | ১০। 10.                 | ১৭। 17. |
| ৪। <i>Sanjit Debnath</i>            | ১১। 11.                 | ১৮। 18. |
| ৫। <i>Amrit Ranjan Acharya</i>      | ১২। 12.                 | ১৯। 19. |
| ৬। <i>Subrata Bera</i>              | ১৩। 13.                 | ২০। 20. |
| ৭। <i>Sangita Samanta</i>           | ১৪। 14.                 | ২১। 21. |

| ক. নং. | রেজল্যুশন / Resolution Adopted |
|--------|--------------------------------|
|--------|--------------------------------|

Minutes of the Meeting of the IQAC

Date : 18.06.2024

Time : 3.30 pm

Venue : Principal's chamber

The Principal and Chairman of the IQAC takes the chair and the meeting starts.

**Agendum:** To apply for an extension of the last date of submission of Self Study report for NAAC.

**Resolution:** The college authorities along with the IQAC and the NAAC Committee deems it necessary to apply for an extension of the last date of submission of the SSR due to technical problems relating to poor internet connectivity in the college premises and difficulties pertaining to the college website.

*Prasad Ranjan Chakraborty*  
(Mr. Prasad Ranjan Chakraborty)

IQAC Coordinator

I-Q-A-C

Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya  
Amdabad, Purba Medinipur - 721650



*Ran*

(Dr. Ratan Kumar Samanta)

The Principal and Chairman

Principal

Swarnamoyee Jogendranath Mahavidyalaya  
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