



SWARNAMOYEE JOGENDRANATH MAHAVIDYALAYA

Govt. Aided General Degree College | Estd.: 2014
 At+P.O.: Amdabad, P.S.: Nandigram, Dist.: PurbaMedinipur, PIN 721650
www.sjmahavidyalaya.in | Email: sjmahavidyalaya@gmail.com

Action Taken Report on various activities of the IQAC (Session 2022-2023)

IQAC Meeting no.11 Date : 17.06.2022

Agendum-3: To note and approve **Action Taken Report** on the minutes of the meeting of, dated 22.03.2022

Resolution: The following actions were taken:-

Sl. No.	Action Taken Report
1.	Resolution : Proposal for organizing 30-hour course in "Spoken English" as Skill Development Programme. Action Taken : The programme of 30-hour course in "Spoken English" organised from 25.03.2022 to 14.05.2022
2.	Resolution : Workshop on 'Yoga' Action Taken : Workshop on 'Yoga' organized from 23.05.2022 to 30.05.2022.
3.	Resolution : One day Workshop on "Understanding NAAC and PAC Accreditation Process" Action Taken : Workshop organized on 25 th May 2022

Prasad Ranjan Chakrabarti
 17.06.2022
 (Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator
 I-Q-A-C
 Co-ordinator

Swarnamoyee Jogendranath Mahavidyalaya
 Amdabad, Purba Medinipur - 721650



Ramantha 17/06/2022
 (Dr. Ratan Kumar Samanta)

The Principal and Chairman

Principal
 Swarnamoyee Jogendranath Mahavidyalaya
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Action Taken Report on various activities of the IQAC (Session 2022-2023)

IQAC Meeting no.12

Date : 09.07.2022

Agendum- 10 : To note and approve the Annual report regarding the programmes undertaken by the teachers in the session of 2021-2022

Resolution : The following report regarding the Faculty Induction Programme(FIP), Refresher Course(RC), FDP, etc undertaken by the teachers has been Unanimously approved.

Annual report

List of the teachers session-wise, participated in the Faculty Induction Programme(FIP), Refresher Course(RC), FDP, etc in the session of 2021-2022(01.06.2021-31.05.2022).

Sl No.	Name of the Teacher	Course	Duration of the course	Universities/Colleges/Institutions
1.	Narugopal Das	An Eight Day Text Reading National Workshop	23.06.2021 to 30.06.2021	Government General Degree College, Manbazar-II, Purulia
2.	Shri Aparesh Mondal	Refresher Course	04.08.2021 to 17.08.2021	Ranchi University, Ranchi
3.	Dr. Parimal Mondal	Refresher Course	10.08.2021 to 23.08.2021	Guru Nanak Dev University, Amritsar
4.	Subrata Bera	Skill Development and Changing Financial management System for Non Teachers of Universities and Colleges	26.08.2021 to 02.10.2021	University of North Bengal
5.	Mrs. Hiya Chatterjee	Refresher Course	02.09.2021 to 15.09.2021	Jamia Millia Islamia, New Delhi
6.	Dr. Durba	Refresher Course	22.09.2021	University Of North Bengal.

	Basu		to 07.10.2021	Raja Rammohunpur, Darjeeling
7.	Shri Dipankar Sarkar	Faculty Induction Programme	01.10.2021 to 01.11.2021	Guru Nanak Dev University, Amritsar
8.	Dr. Madhumita Basu	Refresher Course	06.11.2021 to 20.11.2021	Jamia Millia Islamia, New Delhi
9.	Dr. Prasad Ranjan Chakrabarti	Refresher Course	06.12.2021 to 18.12.2021	Dr. Babasaheb Ambedkar Marathwada University Aurangabad, Maharashtra
10.	Miss. Arpita Majumder	Refresher Course	18.01.2022 to 01.02.2022	Jamia Milia Islamia, New Delhi
11.	Mr. Moyazzem Hossain Mondal	Faculty Induction Programme	22.02.2022 to 22.03.2022	Guru Nanak Dev University, Amritsar

Prasad Ranjan Chakrabarti
09.07.2022
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator

I-Q-A-C
Co-ordinator

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Bamanta 09.07.2022
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Action Taken Report on various activities of the IQAC (Session 2022-2023)

IQAC Meeting no. 13
Date : 28.09.2022

Agendum - 8: Miscellaneous

Resolution : The following Action Taken Report is noted and approved

- Workshop on Understanding NAAC accreditation process organized
- Induction Meeting for the students of 1st semester is done on 22.09.2022
- Teachers' Day successfully observed
- College Foundation Day observed successfully on 16.09.2022

Prasad Ranjan Chakrabarti
28.09.2022
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator
I-Q-A-C
Co-ordinator

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Amdabad, Purba Medinipur - 721650



Ramantha 28/09/2022
(Dr. Ratan Kumar Samanta)

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Action Taken Report on various activities of the IQAC (Session 2022-2023)

IQAC Meeting no. 14 Date : 20.01.2023

Agendum-4: To note and approve the Action Taken Report on requisitions as resolved(Agendum-4) in previous meeting, dated 28.09.2022

Resolution:

Sl no.	Resolution	Action Taken
i)	1 desktop computer dedicated to Preparation for NAAC assessment	Not purchased due to lack of funds
ii)	1 printer + scanner dedicated to Preparation for NAAC assessment	”
iii)	2 2TB external HDD for back up of NAAC documents	”
iv)	Safe for storing hard copies of NAAC documents	”
v)	Resolution books in adequate quantity for 5 years	Procurement of Resolution books in adequate quantity for 5 years
vi)	Braille books	Not procured
vii)	1 fully equipped seminar hall	As new seminar hall cannot be constructed due to lack of funds, room no. 16 has been furnished and various seminars will be held there.
viii)	Smart classrooms(6+2: 1 each for Honours departments, 1 for BA General, 1 for BSc General)	Till not arranged due to lack of funds
ix)	Whiteboards in all classrooms	Till not arranged
x)	Ramps for the differently-abled	Two Ramps for the differently-abled have been constructed
xi)	4 accessible toilets for the differently-	4 accessible toilets for the differently-abled

	abled (1 for Female teachers, 1 for male teachers, 1 for male students and 1 for female students)	(1 for Female teachers, 1 for male teachers, 1 for male students and 1 for female students) have been built
xii)	More books will have to be purchased	Principal has sent a letter (Memo no. SJM/19/79/22, dated 8.06.2022) to TATA company requesting to provide some books for free.
xiii)	College authority will take the initiatives to make the college campus Wi- Fi zone	Wi-Fi enabled campus

Agendum- 5 : To note and approve the **Action Taken Report** on Preparation of Self Study Report for NAAC as resolved(Agendum-5) in previous meeting, dated 28.09.2022

Resolution:

Resolution	Action Taken
Resolved that an SSR preparing committee for the 1 st Cycle of NAAC accreditation be formed as soon as possible. Self Study Report has to be prepared by the members of this committee. Dr. Durba Basu, Assistant Professor and Head, Department of English, NAAC Coordinator and Dr. Prasad Ranjan Chakrabarti, Assistant Professor, Department of Sanskrit, have been selected as convenors of this committee.	<p>An SSR preparing committee for the 1st Cycle of NAAC accreditation has been formed to prepare Self Study Report. The convenors, sub-convenors and the members of this committee are as follows:</p> <p>*Convenors of NAAC Steering Committee</p> <p>Dr. Durba Basu, Dr. Prasad Ranjan Chakrabarti</p> <p>Criterion 1 : Curricular Aspects Sub-Convenor : Dr. Durba Basu Members : TS & NTS</p> <p>Criterion 2 : Teaching-learning and Evaluation Sub-Convenor : Dr. Madhumita Basu Members : TS & NTS</p> <p>Criterion 3 : Research, Innovations and Extension Sub-Convenors : Aparesh Mondal & Moyazzem Hossain Mondal Members : TS & NTS</p> <p>Criterion 4 : Infrastructure and Learning Resources Sub-Convenor : Dr. Parimal Mandal Members : TS & NTS</p> <p>Criterion 5 : Student Support and Progression Sub-Convenor : Hiya Chatterjee Members : TS & NTS</p>

	<p>Criterion 6 : Governance, Leadership and Management Sub-Convenor : Dr. Prasad Ranjan Chakrabarti Members : TS & NTS</p> <p>Criterion 7 : Institutional Values and Best Practices Sub-Convenors : Sanjit Debnath & Arpita Majumder Members : TS & NTS</p>
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Agendum-6: To note and approve **Action Taken Report** on Add-on Courses(Previous meeting date: 09.07.2022 & 05.10.2022)

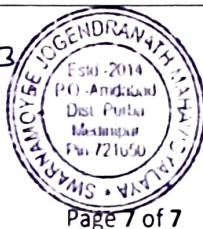
Resolution :

Sl. No.	Action Taken Report
1.	<p>Resolution : Proposal submitted by the Dept. of Bengali for conducting 30 hours Add-on course on “Recitation”. (Previous meeting date: 09.07.2022) Action Taken : The programme of 30-hour course in “Recitation” organised 28.09.2022 to 13.01.2023</p>
2.	<p>Resolution : Proposal submitted by the Dept. of Geography for conducting 30 hours Add-on course in “Fundamentals of Computer and Applications on Microsoft Office”. (Previous meeting date: 09.07.2022) Action Taken : The programme of 30-hour course in “Fundamentals of Computer and Applications on Microsoft Office” organized from 28.09.2022 to 28.11.2022.</p>
3.	<p>Resolution : Proposal submitted by the Dept. of Sociology for conducting 30 hours Add-on course in “Health Inequalities and Social Justice”. (Previous meeting date: 09.07.2022) Action Taken : The programme of 30-hour course in “Health Inequalities and Social Justice” organized from 28.09.2022 to 12.01.2023.</p>
4.	<p>Resolution : Proposal submitted by the Dept. of Education for conducting 30 hours Add-on course on “First Aid” (Previous meeting date: 05.10.2022) Action Taken : The programme of 30-hour course in “First Aid”organised from 26.12.2022 to 01.01.2023</p>
5.	<p>Resolution : Proposal submitted by the Dept. of Sanskrit for conducting 30 hours Add-on course in “Spoken Sanskrit”. (Previous meeting date: 05.10.2022) Action Taken : The programme of 30-hour course in “Spoken Sanskrit”organised from 26.12.2022 to 31.12.2022</p>

Prasad Ranjan Chakrabarti
20.01.2023
(Mr. Prasad Ranjan Chakrabarti)

IQAC Coordinator
I - Q - A - C
Co-ordinator

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Ramantha 20/01/2023
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